(insert date)

(insert contact details)

Dear (insert name).

I am a resident of your electorate. As a constituent and a voter in your electorate, I am writing to bring your attention to an issue that has been a concern for many people in our local community.

As you may already know, older women are the fastest growing cohort of people experiencing homelessness. Research by Housing for the Aged Action Group (HAAG) and Social Ventures Australia found that 405,000 women aged 45 and over are at risk of homelessness in Australia (https://www.oldertenants.org.au/at-risk-report). This is a national issue that is affecting women across the country and a rising concern among people in your electorate.

Multiple changes are required to our housing, retirement, social services and income support systems to address this issue meaningfully. If you and your colleagues take action now, we can reduce future social and economic costs and avoid additional pressure on already stretched homelessness and crisis response services.

I would like to meet with you to discuss the issue and you and, where applicable, your party’s policy response ahead of the federal election. Could you please let me know of a suitable time for this meeting to happen in person, where permitted, or via online conferencing or the phone.

I look forward to hearing from you and the opportunity to discuss this important community issue.

Yours faithfully,

(insert name)